

TERMS OF REFERENCE & BID DOCUMENTATION

APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER TO CONDUCT AND PROVIDE FACILITATION, COORDINATION AND MANAGEMENT OF COMMUNITY PARTICIPATION AND SOCIO-ECONOMIC DEVELOPMENT ASPECTS OF PROJECTS AT FETAKGOMO TUBATSE SPECIAL ECONOMIC ZONE FOR A PERIOD OF 24 MONTHS.

BID NO : 0861640

CLOSING DATE : 20 OCTOBER 2023

CLOSING TIME : 11H00

VALIDITY PERIOD : 180 DAYS

NAME OF BIDDER

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APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER TO CONDUCT AND PROVIDE FACILITATION, COORDINATION AND MANAGEMENT OF COMMUNITY PARTICIPATION AND SOCIO-ECONOMIC DEVELOPMENT ASPECTS OF PROJECTS AT FETAKGOMO TUBATSE SPECIAL ECONOMIC ZONE FOR A PERIOD OF 24 MONTHS.

PART A: TERMS OF REFERENCE

1. INTRODUCTION

The South African Government seeks to transform the economy into a globally competitive industrial economy, built on the full potential of all citizens and regions. The National Development Programme (NDP) outlines a long-term development path towards a prosperous and successful economy characterised by high levels of economic growth, employment generation and an equitable society. Both the New Growth Path (NGP) and the Industrial Policy Action Plan (IPAP) outline Government's industrial agenda, the critical jobs drivers, prioritised industrial sectors and a range of interventions required to accelerate economic growth, create jobs and fight poverty and under-development.

2. SPECIAL ECONOMIC ZONES (SEZs) IN SOUTH AFRICA

South Africa has embarked on an ambitious programme of establishing SEZs to promote industrialisation, investment and job creation. The *SEZ Act* (Act No. 16 of 2014) provides a legal framework for the initiative, which builds on the Industrial Development Zone (IDZ) programme and seeks to create an internationally competitive SEZ value proposition. *Section 11(b)* of the Act provides for the SEZ Advisory Board to monitor the implementation of SEZ policy and strategy, and report annually to the Minister of Trade, Industry and Competition.

Accordingly, SEZs have been introduced as a tool to:

- Promote industrial agglomeration;
- Build the required industrial infrastructure;
- Promote coordinated planning among key government agencies and the private sector; and

- Use the zones to guide the deployment of other necessary development tools. As industrial and economic development tools, SEZs only work over the long-term and are not suitable as short-term interventions.

3. THE FETAKGOMO-TUBATSE SPECIAL ECONOMIC ZONE (FTSEZ)

The FTSEZ is an industrial cluster initiative that falls within the planned Limpopo Platinum and Chrome cluster which has two components of industrial formations. It is one of the many catalytic projects being implemented by the Limpopo Provincial Government in its endeavour to address the triple challenges of poverty, unemployment and inequality through a focused process of local industrialisation and economic development.

The FTSEZ is strategically located in Fetakgomo Tubatse Local Municipality (FTLM), specifically in the industrial hub of the Steelpoort area, in between 2 huge mining establishments, the Samancor smelter and the Lion Ferrochrome smelter, which are strategic landmarks for its establishment. There is also more than 15 villages (host communities) and more than 40 wards in the Steelpoort area, which creates a necessity for an integrated and inclusive development of catalytic projects in the area. The targeted and strategic location of the FTSEZ in the FTLM stems from the fact that apart from the mineral resources abundance in the area, development has been lagging for many decades. Government has therefore targeted the development of the infrastructure in this region through a number of projects such as townships establishment, the De Hoop Dam and aggressive road improvements in order to leverage on the competitive and comparative advantages of the region.

The FTSEZ will be a multi sectoral SEZ that focuses on but is not restricted to, mineral beneficiation, mining inputs, clean energy generation and general manufacturing, as indicated in the table below.

	Clusters	Projects	Products
Mineral Beneficiation	Platinum	Smelter and Refinery	Refined Platinum
	Chrome	Chrome Chemical plant, Ferrochrome	Chrome Chemicals Ferrochrome
	Vanadium	Vanadium Pentoxide plant,	Lithium & Redox Batteries
Mining Inputs Supply	Manufacturing, Assembling and Components	Assembling and Fabrication plant Electrical and electronics Engineering Services	Mining equipment's and Components Roof bolts Off-road tyres Hydrogen fuel cell dozers
Energy	Green energy Fossil fuel	Solar Energy generation Pyrolysis Plant Oil Blending plant	Solar energy Diesel and gas Tyre carbon black lubricants
General Manufacturing	Chemical, Pharmaceutical, General Processing	Sweet sorghum processing plant Modular concrete slab manufacturing plant Water pipes manufacturing plant Heavy metal assembly plant PV modules manufacturing plant Yarn mill Torrefication plant	Ethanol and sugar Modular concrete products Pipes Mining equipment PV modules Protective clothing Charcoal

The main objective of the FTSEZ is therefore to develop a low carbon green economy which will offer promising opportunities not only to fight climate change, but to enhance energy security and develop local industries. The strategic aim of the FTSEZ is to develop a green primary energy supply to a localised manufacturing of both upstream and downstream activities of the PGM and chrome value chains with a secondary backup from electricity.

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It is envisaged that the successful implementation of the FTSEZ will have positive impact on more than a million people in the province due to improved economic activities in the Fetakgomo-Tubatse Local Municipality, the spill-over effects of which will also improve economic progress within other districts and municipalities. These economic activities will not only yield improvements of the wellbeing of the provincial citizens but will also contribute to the enhancement of requisite skills and of South Africa's role in regional integration.

4. LOCATION

The FTSEZ is located in the Steelpoort area of the Fetakgomo Tubatse Local Municipality (FTLM), in the Sekhukhune District Municipality (SDM) of the Limpopo Province. The rationale for this location is to leverage on the existing natural resources including Platinum Group Metals, coal, copper, gold, iron ore, phosphate in the area. The FTSEZ itself is therefore situated between two mining corridors i.e. Dilokong Platinum Corridor and the Steelpoort-Stoffberg Chrome Corridor, with the R 555 provincial road running through the property. It is specifically located on portions of the farm Spitskop 333KT, measuring approximately 1 200 ha in extent. The maps in the figures 1 and 2 below depict the site location nationally, within the municipality area as well as the outline of the property itself.

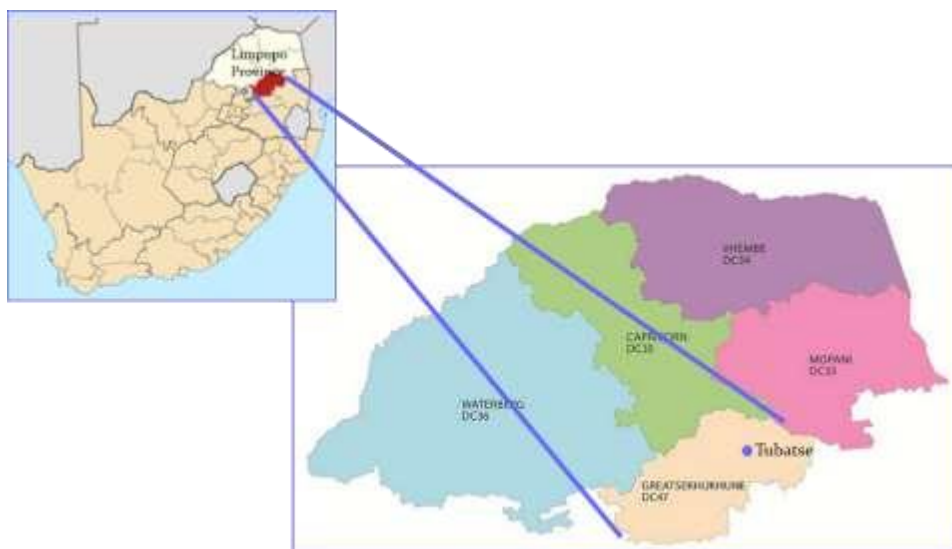


Figure 1: Location of Tubatse within Sekhukhune District, Limpopo Province

Figure 2: Location of FTSEZ



The FTSEZ project will be implemented into phases as illustrated in Figure 3 and described in the Table below.

Figure 3: FTSEZ Town Planning Layout

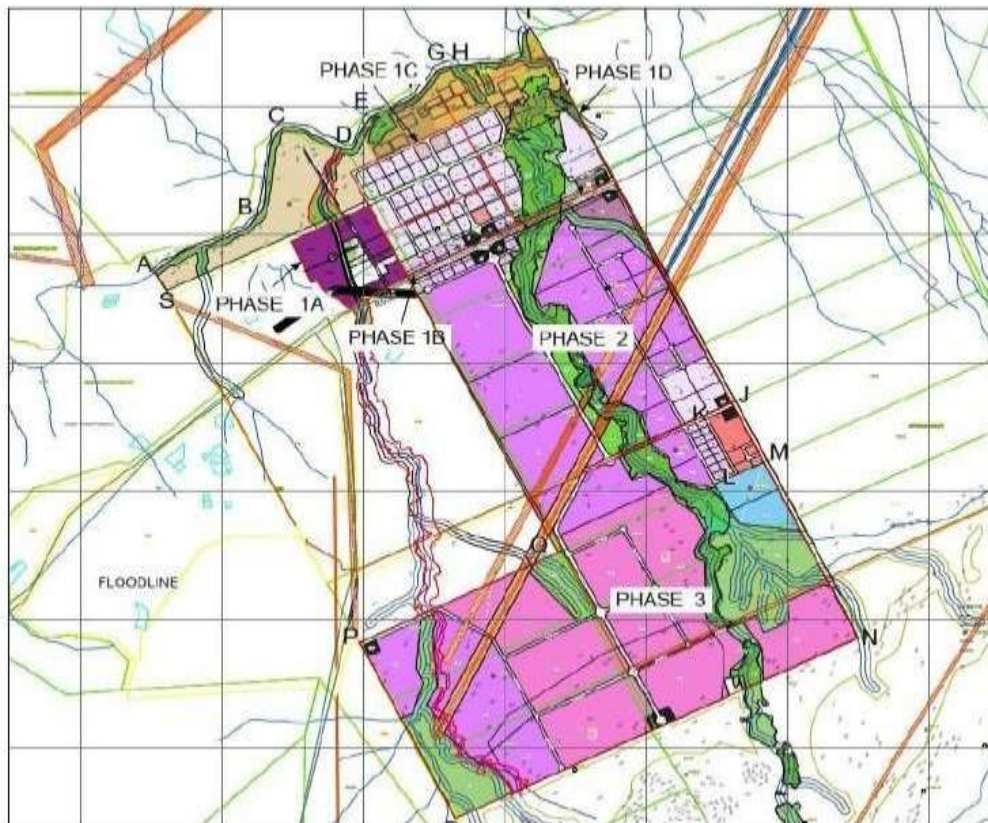


Figure 68: Development Framework Layout for the FTSEZ

- Phase 1 will be split into four sub-phases. The area split of Phase 1 between Phases 1A, 1B, 1C & 1D area as shown in the table below:

PHASE DESCRIPTION				
Phase	Erf Numbers	Area (sqm)	Area (Ha)	Farm Portion
1A	1, 2	1024797	102.48	Part of Portion 28 & 29
1B	26 - 42, 63 - 71	389426.89	38.95	Part of Portion 10, 11 & 28
1C	4 - 25, 43 - 58	590080.73	59	Part of Portion 10, 28 & 29
1D	3, 59 - 62, 80, 81, 146	754116.36	75.41	Part of Portion 10, 11 & 29
TOTAL		2758421	275.84	

Further information on these can be availed upon request if necessary for the bidding process.

5. PROJECT OBJECTIVE

The broad objectives of this RFB include:

- 5.1. To provide prospective bidders with adequate information to understand and respond to LEDA's requirements for provision of a social facilitator to facilitate, coordinate and manage community participation and socio-economic development aspects of projects implemented in the Fetakgomo-Tubatse Special Economic Zone (FTSEZ).
- 5.2. To ensure uniformity in the responses received from each prospective bidder.
- 5.3. To provide a structured framework for the evaluation of proposals.

6. ROLES AND RESPONSIBILITIES

The role and responsibilities of the required Social Facilitator will evolve around the following activities:

I. Community consultation plan and stakeholder engagement processes

- (i) The Social Facilitator will be required to identify and develop channels and plans for effective community consultations.

II. Ongoing facilitation management and coordination

- (i) The Social Facilitator will be required to develop systems for effective communication and awareness programmes on various projects of the FTSEZ.
- (ii) Timeously communicate and coordinate communication between different stakeholders and communities.
- (iii) Serve as and provide a link between the FTSEZ and local community structures such as Ward Committees.
- (iv) Monitor and support the responsibilities of Community Liaison Officers and other structures in the implementation of FTSEZ projects.

III. Socio-economic development

- (i) Develop plans and systems for mobilization for young people into skills training and development as part of FTSEZ socio-economic development programmes.
- (ii) Set a process for establishing a synchronized database for SMMEs empowerment and capacity building programme.
- (iii) Coordinate and recruit beneficiaries of skills training programme and SMMEs development programmes to be provided through Memorandum of Understanding (MOUs) with various service providers.
- (iv) Report on and provide regular updates and analysis of implemented projects in respect of social and socio-economic issues.
- (v) Performing other community and stakeholder engagement related duties which may be directed the Fetakgomo-Tubatse Industrial Park (F-TIP) Management as the institution responsible for the FTSEZ.

The scope of work for the required Social Facilitator will, in the main, be to complement and support the functions and responsibilities of the Manager: Stakeholders Relations as well as of the Manager: Infrastructure in line with the overall vision and mission of the FTSEZ under the stewardship of the Interim Chief Executive Officer and as guided by the quadripartite relations between the Limpopo Provincial Government as represented by the Limpopo Economic Development, Environment and Tourism (LEDET), the national Department of Trade, Industry and Competition (Dtic), the FTLM, the Sekhukhune District Municipality (SDM)

Amongst others, these will include operational activities such as monitoring and evaluation, regular coordination of meetings and attending of meetings with stakeholders and keeping of records of decisions and resolutions for informing implementation thereof, conflict management and resolution, report writing and timeous communication of issues for attention in the FTSEZ stakeholder community, assist in the assessments of projects impact in the communities and the FTLM, assist in the coordination of skills development and training and liaising with communities for recruitment of beneficiaries thereof.

7. DELIVERABLES

The deliverables of the assignment are:

- 7.1. Inception report with workplan and milestones
- 7.2. Community mapping and engagement approach and plan
- 7.3. Coordination and establishment of community governance, structures, and committees
- 7.3. Community Communication strategy and system
- 7.4. Approach to and establishment of databases for skills and SMMEs development
- 7.5. Socio-economic indicators for monitoring and evaluating the impact of FTSEZ projects

8. REQUIRED SKILLS AND COMPETENCIES

The required social facilitation is a very challenging and yet exciting responsibility. It is therefore expected that the bidder be in possession of the following skills, competencies, and experience:

- At least over five years of experience in social facilitation and/or any other related demonstratable experience with emphasis on community mobilisation, engagements and consultations
- Experience of working with local stakeholders such municipalities, communities, Magoši and other stakeholders including those in the mining sectors, SMMEs sector and the skills and training sector

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- An understanding of government systems and agencies
- Strong skills and abilities in conflict management and dispute resolution.
- A sufficient knowledge of SEZs in general and of the FTSEZ in particular.
- The bidder must be proficient in the utilisation of standard word processors, web browsers and internet searches, spreadsheets and various softwares for presentation and database systems.
- Other standard and required skills and competencies are:
 - Monitoring and evaluation
 - Proper writing and presentation skills
 - Ability to network and interact with people and communicate effectively at different levels
 - Excellent time management and organisational skills which are essential for multi-tasking and timeous problem-solving purposes.

9. PREVIOUS EXPERIENCE

The Professional service provider should demonstrate the capacity to carry out all the requirements of the assignment. Extensive experience on related responsibilities and services is important to be able to successfully carry out the study.

10. METHODOLOGY

While the required service will be informed by the roles and responsibilities of Line Managers in the FTIP and also by the advice and counsel from the FTLM and the SDM and other strategic partners in the FTSEZ, the bidders and service providers must make submission of interest to bid which must include a detailed proposal which clearly spells out the methods with which the required social facilitation will be provided to the FTSEZ. The service provider must supply a detailed methodology in their proposal. The proposal must:

- Explicitly state how the service provider understands the requirements of successfully providing the service and a demonstration of the familiarity with

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the overall context and socio-economic and political dynamics within which the service will be provided.

- State the available expertise and capacity in the possession of the bidder which would be essential to match the requirements of the service being sought by the FTSEZ.
- Include stating any creativity and innovative approaches and "value-add" which the bidder may deem appropriate and necessary.

11. PROJECT DURATION

The assignment is expected to be completed within twenty (24) months from the date of accepting the appointment or signing the service level. The successful bidder is requested to present a work plan and any assumptions made regarding the level of effort indicated in this TOR prior to the start of the assignment.

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PART B: BID DOCUMENT

1. INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR THE REQUIREMENTS OF THE LIMPOPO ECONOMIC DEVELOPMENT AGENCY					
BID NUMBER:	0861640	CLOSING DATE:	20 October 2023	CLOSING TIME:	11:00
DESCRIPTION	APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER TO CONDUCT AND PROVIDE FACILITATION, COORDINATION AND MANAGEMENT OF COMMUNITY PARTICIPATION AND SOCIO-ECONOMIC DEVELOPMENT ASPECTS OF PROJECTS AT FETAKGOMO TUBATSE SPECIAL ECONOMIC ZONE FOR A PERIOD OF 24 MONTHS.				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Limpopo Economic Development Agency					
Enterprise Development House, Main Road, Lebowakgomo, Limpopo					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Suzan Mabeba		CONTACT PERSON	Mr Mphahle Nkadimeng	
TELEPHONE NUMBER	015 633 4700		TELEPHONE NUMBER	082 646 2659	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	suzan.mabeba@lieda.co.za		E-MAIL ADDRESS	Mphahle.Nkadimeng@lieda.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO					

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DOES THE ENTITY HAVE A BRANCH IN THE RSA?

YES NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?

YES NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?

YES NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?

YES NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

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PART B: BID DOCUMENT

2. BID DATA

1. BID SUBMISSION:	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022.
1.4.	TH NEC 3 PROFESSIONAL SERVICE CONTRACT AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT, APPLY TO THIS BID.
2. TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA .
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE:

3. BID RULES

- 3.1 Bidders should note that a non-refundable deposit is not required to obtain bid documents.
- 3.2 Documents should strictly be completed in black ink only by the bidder. Mistakes made by the bidder on the documents shall not be erased with correcting fluid. A line should be drawn through the incorrect entry and the correct information included next to that. The bidder must initial information on the line drawn. If not done accordingly, the bid could be disqualified. Any completion of the bid document in pencil or erasable ink will not be acceptable and will automatically disqualify the submitted bid.
- 3.3 The pricing schedule must be signed and fully completed; otherwise, the Bidder may be excluded for further evaluation. Rates shall be summed up on the summary which will take into account VAT included.
- 3.4 Value Added Tax at 15% must be included in their pricing. If a bidder is not registered with SARS for VAT purposes and is awarded the Contract, the value of which is above the threshold required for registration as a VAT Vendor, he/she must submit proof that he/she has applied for VAT Vendor registration within 14 days of the signing of the contract with the Department, failure of which shall result in the VAT not being paid.
- 3.5 FTIP SOC reserves the right to appoint the bidder who proves to be fully capable and qualified to handle and execute the job.
- 3.6 FTIP SOC reserves the right not to appoint the lowest or any bidder.
- 3.7 Bids submitted must be in line with the detailed specification. Failure to bid accordingly will automatically disqualify the submitted bid.
- 3.8 FTIP SOC reserves the right to cancel or withdraw this bid if:
 - 3.8.1 Due to changed circumstances, there is no longer a need for these services; or
 - 3.8.2 Funds are no longer available to cover the total envisaged expenditure; or

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- 3.8.3 No acceptable bids are received; or
 - 3.8.4 Negotiating a fair market price has failed; or
 - 3.8.5 There is a material irregularity in the Bid process.
- 3.9 In the case of sub-contracting or joint venture agreement, FTIP SOC will enter into a single contract with the principal bidder.
- 3.10 FTIP SOC reserves the right to call interviews with short-listed bidders before final selection.
- 3.11 FTIP SOC reserves the right to, at its sole discretion, seek clarification, during the bid adjudication process. During this process of clarification, no change in the substance of the Technical Section or in the Financial Section shall be sought by the Bidder, offered or permitted by the FTIP SOC
- 3.12 Without limiting the generality above, the FTIP SOC may, in its sole discretion;
- 3.12.1 Investigate evidence of the ability and experience of a Bidder under consideration, including joint venture partners, proposed subcontractors, and parties otherwise related to the Bidder or the Bidder's Proposal; and
 - 3.12.2 Require or seek out confirmation from other parties of information furnished by a Bidder.
- 3.13 FTIP SOC reserves the right to conduct supplier due diligence prior to final award or at any time during the contract period. This may include surprise site visits.
- 3.14 The successful bidder will be required to sign a Service Level Agreement (SLA).
- 3.15 Notwithstanding and/or inconsistencies, if any, in this specification, which is only a minimum specification, a bidder shall make provision for a complete solution that will deliver the required service efficiently and cost-effectively.

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- 3.16 Bid documents should be deposited in the bid box situated at Enterprise Development House, Main Road, Lebowakgomo on or before **20 October 2023** at **11h00am** which is the closing date for this bid.
- 3.17 This request for bid document contains confidential information about the FTSEZ, which has been provided shortcomings to supply potential bidders with the data necessary to provide a holistic response.
- 3.18 No part of the contents may be used, copied, disclosed or conveyed in whole or in part to any party, in any manner whatsoever without the prior written permission of FTIP SOC.
- 3.19 Any reproduction or transmission of information contained in this document except for the sole purpose of responding to this bid is strictly prohibited.
- 3.20 References to FT SEZ must not be made in any literature, promotional material, and brochures or sales presentations without the express written consent of FTIP SOC.
- 3.21 It is the responsibility of the bidder to ensure that FTIP SOC can receive and open a complete proposal.
- 3.22 No assignment or fronting will be allowed. A bidder found to have fronted shall automatically be disqualified. For contracts already awarded, the contract shall be cancelled and any costs borne shall be for the account of the defaulting service provider. These costs shall include the costs of appointing another service provider to complete the work.
- 3.23 Only persons duly authorized by a company shall sign the documents that are to be submitted to the FTIP SOC. A letter of authorization should accompany the bid documents. In terms of joint ventures, a document of the establishment of the venture should accompany bid documents. Representatives of all the parties in the joint venture shall sign the establishment document.
- 3.24 All bids will be valid for 180 days after the closing date. In cases where the bidders fail to sign the Service Level Agreement or Contract Document or fail

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- to produce the required proof of PI Insurances within the required time, be unable to undertake work given or withdraw during the appointment period, the bidder shall be liable for the full value of expenses required for the re-advertising and preparing of new bids. This shall not apply if the FTIP SOC accepts another bidder from the list.
- 3.25 Payments shall be as stipulated in the Bid documentation and then also reflected in the Service Level Agreement entered into between the FTIP SOC and the successful bidder.
- 3.26 The Employer does not bind himself to accept the lowest or any Bid and reserves the right to accept the whole or in part of the Bid. No reason for the acceptance or rejection of any Bid will be given.

4. BID SUBMISSION RETURNABLE DOCUMENTATION

The format of the bid proposals to be submitted shall comprise cover letter and the following documents:

- 4.1 Returnable bid document with all the required documents fully completed and signed, including:
- 4.1.1 Invitation to bid
 - 4.1.2 Bidder's Disclosure
 - 4.1.3 Preference Points Claim Form in terms of The Preferential Procurement Regulations 2022
 - 4.1.4 Part C: Pricing Data with Original Valid Tax Clearance Certificate and Tax Compliance status Pin;
 - 4.1.5 Part D: Contract Data
- 4.2 Original Valid Tax Clearance Certificate and Tax Compliance status Pin;
- 4.3 Company/CC/Trust/Partnership registration certificates
- 4.4 Joint Venture/Consortium Agreement and Power of Attorney in case of Joint Ventures/Consortiums

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- 4.5 VAT Registration Certificate from South African Revenue Services (SARS)
- 4.6 Form of intent by a bank or insurance company to provide a performance Guarantee
- 4.7 Certified Copies of Identity Documents of all Company owners/directors for firms with more than one owner and for all directors for all partner firms in the event of a Joint Venture / Consortium being the bidding entity. (Certification should not be more than 3 months old);
- 4.8 Certified Copies of Identity Document in the case of one-man concerns. (Certification should not be more than 3 months old);
- 4.9 Only persons duly authorized by a company shall sign the documents that are to be submitted as part of this Bid. A Resolution by Board of Directors for signatory to act on behalf of bidding company is required. In the event of a Joint Venture / Consortium being the bidding entity, each partner company must provide a Resolution by Board of Directors for signatory to act on behalf of their company as part of the bidding entity.
- 4.10 In terms of joint Ventures / Consortiums, a document of establishment of the venture should accompany bid documents. Representatives of all the parties in the joint venture shall sign the establishment document;
- 4.11 Summary of verifiable previous projects with contact details of the project owners.
- 4.12 Reference letters with contact details on a company letter head;
- 4.13 Entity/ company profile (Company profile) that illustrates the core business, services offered, company profile and staff compliment;
- 4.14 Comprehensive works methodology and implementation plan;
- 4.15 Comprehensive Gantt chart type program
- 4.16 Certified copies of registration (and proof paid up membership) with project relevant recognized South African Government Professional Organization (certification should not be more than 3 months old);

Should a bidder not comply with any one of these requirements, the bidder may be disqualified.

A list of Returnable Documents is attached as Annexure A.

5. BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Bid Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise,

employed by the state?

YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? YES/NO

2.2.1 If so, furnish particulars:

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

.....

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

.....

.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

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process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Date

.....

Position

.....

Name of bidder

6. FORM SBD 6.1: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to bid:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1.2 The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the **80/20 system shall be applicable**.
- 1.3 Points for this Bid shall be awarded for:
- (a) Price; and
 - (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a bidder to submit proof or documentation required in terms of this bid to claim points for specific goals with the bid, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **"bidder"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive bidding process or any other method envisaged in legislation;
- (b) **"price"** means an amount of money bid for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **"bid for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

P_{min} = Price of lowest acceptable bid

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 P_s = \mathbf{80} \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) & \mathbf{or} & P_s = \mathbf{90} \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)
 \end{array}$$

Where

- P_s = Points scored for price of bid under consideration
- P_t = Price of bid under consideration
- P_{max} = Price of highest acceptable bid

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the bid. For the purposes of this bid the bidder will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this bid:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the bid documents, stipulate in the case of—
 - (a) an invitation for bid for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable bid will be used to determine the applicable preference point system; or
 - (b) any other invitation for bid, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable bid will be used to determine the applicable preference point system,
 then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the bid and points claimed are indicated per the table below.

Note to bidders: The bidder must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this bid	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the bidder)	Means of verification
Black people ownership	6		South African ID and company registration documents
Women equity	2		South African ID
Youth equity	2		South African ID
Disability	2		Medical certificate or equivalent
Promotion of small businesses	3		Staff complement and annual turnover
Enterprises located within Limpopo	3		Proof of address
Locally manufactured products	2		Declaration letter from the manufacturer

5. DECLARATION WITH REGARD TO COMPANY/FIRM

5.1. Name of company/firm.....

5.2. Company registration number:

5.3. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

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5.4. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the bid, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF BIDDER(S)	
SURNAME AND NAME:
DATE:
ADDRESS:

7. EVALUATION OF PROPOSAL

Proposals will be evaluated in accordance with the 80/20 preference point portal as contemplated in the Preferential Procurement Regulations of 2022, and all bid offers received shall be evaluated based on the following criteria:

Preference points for this bid shall be awarded for:

- a. Functionality 100
- b. Price 80
- c. Specific Goals 20

a. Evaluation stage one: Administrative compliance

Compliance with administrative requirements as stated in the Standard Bidding Documents. In this evaluation stage, all bidders that fail to provide the required information and documentation will be disqualified from further evaluation:

Requirement	Comply/not comply	Disqualifying factor
Is the bidder tax compliant		No
Is the bidder registered on the National Treasury Central Supplier Database (CSD)		Yes
SBD Documents signed by an authorized person from the company (attached proof)		Yes
All SBD documents completed and signed by authorized person from the company		Yes

b. Evaluation stage Two: Functionality criteria

The following criteria will be used for evaluating all bids/proposal for functionality and bidders are expected to obtain a minimum of **80** out of 100 points to precede quality for further evaluation. Failure to obtain prescribed 80 points will automatically disqualify the bidder from proceeding to the next evaluation stage. Below is a table that shows how the 100 points of functionality will be allocated.

Functionality criteria*

FUNCTIONALITY / QUALITY CRITERIA		MAXIMUM POINTS	POINTS SCORED
DESCRIPTION	TYPE OF EVIDENCE REQUIRED		
<p>EXPERIENCE OF THE BIDDING ENTITY</p> <p>Attach Company profile that clearly shows experience in social facilitation similar to the scope of work as per this bid document:</p> <ul style="list-style-type: none"> ▪ Less than 1 years' experience = 0 point ▪ 1-2 years experience = 5 points ▪ More than 5 years' experience = 10 points 	<ul style="list-style-type: none"> • Submit a company profile that details the experience as per the scope of the RFP. 	10	
<p>METHODOLOGY & PROPOSAL</p> <p>Demonstrate the methodology of project implementation, quality and completeness of the proposal submitted. Your methodology/proposal to detail the steps involved to cover/address the following areas: -</p> <ol style="list-style-type: none"> 1) Method for developing social facilitation plan = 15 points 2) Methodology should detail the following: <ol style="list-style-type: none"> a) Identification of clusters and key structures = 5 points b) Communication approach = 5 points c) Implementation Plan = 5 points 	<ul style="list-style-type: none"> ▪ Comprehensive proposal submitted addressing all the requirements as per RFP scope. ▪ The proposal should address each point as outlined under methodology to be able to score points. 	30	

DESCRIPTION	TYPE OF EVIDENCE REQUIRED	MAXIMUM POINTS	POINTS SCORED
<p>PROOF OF SIMILAR WORK EXPERIENCE OF THE BIDDING ENTITY</p> <p>Provide documented evidence of previous work done in sector strategy development, investment attraction, project memoranda developed or any similar work as per scope: -</p> <ul style="list-style-type: none"> ▪ References must be aligned to similar work as stated under the functionality on the Terms of reference. ▪ NB: 3 points will be allocated for each valid* letter submitted. <ul style="list-style-type: none"> • 1 - 5 Reference letters = max of 15 points (3 points per valid letter) 	<ul style="list-style-type: none"> • Provide a positive reference letter for similar previous work, on signed company letterheads with contactable number/s. • *Valid – means a letter on letterhead; signed and with contactable numbers <p>NB: F-TIP reserves the right to contact these references directly and without your intervention and if your reference does not confirm the information provided, the reference letter will not be considered.</p>	15	

DESCRIPTION	TYPE OF EVIDENCE REQUIRED	MAXIMUM POINTS	POINTS SCORED
<p>RELEVANT TEAM EXPERIENCE IN RESPECT OF SCOPE OF WORK (Team experience should be relevant to execute the scope)</p> <ul style="list-style-type: none"> ➤ Project Manager (Lead Consultant) <ul style="list-style-type: none"> • Less than 1 year experience = 3 points • 1-5 years' experience in expertise areas as outline to execute scope of work = 7 points • More than 5 years to 10 years' experience in expertise areas as outline to execute scope of work = 15 points ➤ A maximum of 2 Team Member(s) 	<ul style="list-style-type: none"> • Bidder to submit CV's & qualifications of the team organogram. CVs to detail their relevant experience and qualifications. • Project Manager (Lead social facilitator) should have the relevant qualifications (preferably a degree or equivalent). • Team Members should also have relevant qualifications and demonstrable experience <p>➤ NB: Evaluated</p>	30	

<ul style="list-style-type: none"> • Less than 1 year experience = 3 points • 1-5 years' experience in expertise areas as outlined to execute scope of work = 7 points 	individuals as per submitted CV's will be required to work on the project		
<p>KEY PERSONNEL RELEVANT QUALIFICATIONS: -</p> <p>Project Manager (Lead consultant)</p> <ul style="list-style-type: none"> • Degree = 15 points • Diploma = 10 points • NQ Certificate = 5 • Matric = 2 	<p>➤ Attach CVs including number of years; professional qualifications of all personnel involved.</p>	<p>15</p>	
<p>TOTAL SCORE</p>		<p>100</p>	

Additionally, should it become necessary to replace any of the key personnel listed above during project execution, such can only be replaced by individuals with equivalent or better qualifications and experience, who satisfy the minimum requirements, and such can only be done after the Client Internal Project Manager Approval and there should be sound, clear and convincing motivation for such by the Company

c. Evaluation Stage Three: Price and Specific Goals

Only qualifying bids that met the minimum functionality criteria (70) will be evaluated applying the 80/20 preference points portal in accordance with the PPPFA Regulations of 2022 where points are awarded to bidders on the basis of Price (80) and Specific Goals (20), using the following formula to calculate points for price:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for comparative price of bid under consideration

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Pt = Comparative price of bid under consideration

Pmin = Comparative price of lowest acceptable bid

In terms of Regulation 6 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the Specific Goals in accordance with the table below:

The specific goals allocated points in terms of this bid	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the bidder)	Means of verification
Black people ownership	6		South African ID and company registration documents
Women equity	2		South African ID
Youth equity	2		South African ID
Disability	2		Medical certificate or equivalent
Promotion of small businesses	3		Staff complement and annual turnover
Enterprises located within Limpopo	3		Proof of address
Locally manufactured products	2		Declaration letter from the manufacturer

8. PRICING STRUCTURE

- a. Prices must be quoted in South African currency and must be inclusive of VAT.
- b. The price must be fixed for the duration of the contract and include all expenses as well as disbursement.
- c. Bidders are expected to price according to the below proposed pricing structure

#	Milestone	Deliverables	Unit of measure	Quantity	Unit rate	Total
1.						
2.						
3.						

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4.						
5.						
Grand Total						

9. TECHNICAL SPECIAL CONDITIONS

- 9.1 The bidder must have adequate resources to undertake the work under stringent timeframes;
- 9.2 The human capital in the proposal must be the ones allocated to the project or personnel with the similar expertise, experience and qualifications;
- 9.3 LEDA reserves the right to request bidder to replace any member/s of the proposed team if they do not meet the required performance standards;

10. FORMAT OF COMMUNICATION

All requests for formal approval from the FTIP SOC, or any other body, shall be submitted in writing in hardcopy or electronic format.

Ad-hoc communication between the Employer and the successful Bidder may be conducted as hardcopy or in electronic format (e-mail) as well.

11. CLARIFICATION / QUERIES

- 11.1. The process of clarification required by a bidder regarding the meaning or interpretation of the Terms of Reference, or any other aspects concerning the bid will be done in writing (letter, facsimile or e-mail).
- 11.2. Telephonic requests for clarification will not be considered.
- 11.3. The cut-off date for queries is 06 October 2023 at 16:00 pm
- 11.4. The bid reference number should be quoted in all correspondence.
- 11.5. Queries should be directed to Ms Suzan Mabeba at suzan.mabeba@lieda.co.za
- 11.6. Queries will be responded to within three working days of receiving them.



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APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER TO CONDUCT AND PROVIDE FACILITATION, COORDINATION AND MANAGEMENT OF COMMUNITY PARTICIPATION AND SOCIO-ECONOMIC DEVELOPMENT ASPECTS OF PROJECTS AT FETAKGOMO TUBATSE SPECIAL ECONOMIC ZONE FOR A PERIOD OF 24 MONTHS.

PART C: PRICING DATA

Include in the rates, prices, and the Bided total of the prices (if any) all duties, taxes (except Value Added Tax (VAT), and other levies payable by the successful Bidder'. Show VAT payable by the employer separately as an addition to the Bided total of the prices. Provide rates and prices that are fixed for the duration of the contract and not subject to adjustment. State the rates and prices in Rand unless instructed otherwise in the Bid data.

SBD 3.3

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER:	BID NO.:
CLOSING TIME 11:00	CLOSING DATE.....

OFFER TO BE VALID FOR DAYS FROM THE CLOSING DATE OF BID

ITEM CURRENCY NO INCLUDED)	DESCRIPTION	BID PRICE IN	RSA
		**(ALL APPLICABLE TAXES	
	1. The accompanying information must be used for the formulation of proposals.		
	2. Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of all applicable taxes for the project.		
	R.....		
	3. PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)		
	4. PERSON AND POSITION	HOURLY RATE	DAILY
RATE	R.....
		

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-----	R-----	-----
-----	R-----	-----
-----	R-----	-----
-----	R-----	-----

5. PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT

----- days	R-----	-----
----- days	R-----	-----
----- days	R-----	-----
----- days	R-----	-----

5.1 Travel expenses (specify, for example rate/km and total km, class of airtravel, etc). Only actual costs are recoverable. Proof of the expenses incurred must accompany certified invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED AMOUNT	RATE	QUANTITY
----- R.....
----- R.....
----- R.....
----- R.....

TOTAL:

R.....

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

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5.2 Other expenses, for example accommodation (specify, eg. Three star hotel, bed and breakfast, telephone cost, reproduction cost, etc.). On basis of these particulars, certified invoices will be checked for correctness. Proof of the expenses must accompany invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED AMOUNT	RATE	QUANTITY
..... R.....
..... R.....
..... R.....
..... R.....
..... R.....
		TOTAL:
R.....		

6. Period required for commencement with project after acceptance of bid

7. Estimated man-days for completion of project

8. Are the rates quoted firm for the full period of contract?
*YES/NO

9. If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index.
.....
.....
.....
.....

***[DELETE IF NOT APPLICABLE]**

Any enquiries regarding bidding procedures may be directed to the –



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Name :-----

Address :-----

Tel :-----

Or for technical information –

Name :-----

Address :-----

Tel :-----

APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER TO CONDUCT AND PROVIDE FACILITATION, COORDINATION AND MANAGEMENT OF COMMUNITY PARTICIPATION AND SOCIO-ECONOMIC DEVELOPMENT ASPECTS OF PROJECTS AT FETAKGOMO TUBATSE SPECIAL ECONOMIC ZONE FOR A PERIOD OF 24 MONTHS.

PART D: CONTRACT DATA

Part one – Data provided by the employer

Any relevant data pertaining to the contract between FTIP SOC and the successful bidder will be shared and negotiated upon acceptance of the offer by the latter.

Part two - Data provided by the *Service Provider*

10.1	<p>The <i>Service Provider</i> is (Name):</p> <p>Address</p> <p>Postal address:</p> <p>Tel No.</p> <p>Fax No.</p> <p>Mobile No.</p> <p>Email:</p>
22.2	<p>The <i>Service Provider's</i> key persons are:</p> <p>1 Name: _____</p> <p>Position in the Project Team: _____</p> <p>Responsibilities: _____</p> <p>Qualifications: _____</p> <p>Physical Address: _____</p> <p style="text-align: right;">Post Code:</p> <p>Postal Address: _____</p> <p style="text-align: right;">Post Code:</p> <p>Telephone: _____ Fax: _____</p> <p>Mobile: _____ Email: _____</p>

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	Role of key person	Name of key person
	Team Leader	
	Other	
11.2(25)	The <i>Activity schedule</i> is in the Pricing Data	